Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Embassy of Switzerland in Tanzania

Adoption in Tanzania: entry in the Swiss civil status register

25.06.2026

Documents to submit

- ☐ Original Certificate of Adoption issued by RITA
- ☐ Copy of the Ruling document
- ☐ Copy of the Adoption Order or Drawn Order
- ☐ Copy of the social investigation report
- ☐ Copy of the Birth Certificate before the adoption
- ☐ Copy of the Birth Certificate after the adoption
- ☐ Copy of the Declaration from the adoptive parent(s) that supports the petition to adopt the child
- ☐ Copy of Consent to the adoption order of the biological parent (if applicable)
- ☐ Original Affidavit of residence confirmation of the parents at the time of adoption, issued by the District Resident Magistrate
- ☐ Passport of the child as well as the adoptive parents

The original documents are submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Translation

Documents that are not in a Swiss national language or in English must be translated.

Legalisation

All original Tanzanian civil status documents must be legalised before being submitted to the Swiss representation:

Ministry of Foreign Affairs in Dar es Salaam (4th Floor, Room 15, Shaaban Robert Street).

Fees

Entry of adoption in the Swiss civil status register is free of charge.

Further information

Parties involved need to make copies for their records of all the original adoption documents before submitting them to RITA and for the purpose of presenting it when other competent authorities require.

A probationary period often applies to foreign couples who wish to adopt a Tanzanian child, therefore they must live in Tanzania at least 2 years after the application of the adoption order.

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